



**San Francisco Bay Area Rapid Transit District (BART)  
Earthquake Safety Program**

**Citizens' Oversight Committee Meeting Minutes**

**Wednesday, October 21, 2020, 4:30 pm**

**Conference Room 1700, Kaiser Center Tower, 17<sup>th</sup> Floor  
300 Lakeside Drive, Oakland CA 94612**

**Virtual Meeting**

<b>Meeting Number</b> Term 7, Meeting 6	<b>Meeting Date</b> October 20, 2020	<b>Meeting Time</b> 4:33 pm – 5:15 pm
Attendees	<i>Current Members</i> <b>Derek Schaible, chair</b> <b>Eric Tandy</b> <b>Sang Bak Lee</b>	<i>BART Representatives</i> Zecharias “Zach” Amare Chuck Bernardo Carl Holmes Tracy Johnson Jose “Ramiro” Salazar Joel Soden Bianca Mallory
	<i>Alternate Members</i> <b>Tom Horton</b> <b>Ken Mark</b> <b>Monica Tell</b> <b>Louise Engel</b>	
<b>Agenda Item</b>	<b>Action Taken</b>	
A. Welcome, Introductions, and Roll Call	Meeting called to order by Chair Schaible at 4:35 pm on Oct. 21, 2021.  M. Mazzini went over housekeeping items relating to the new format of conducting the meeting virtually. M. Mazzini took roll call, noted members in attendance, and confirmed there was a quorum of three members in attendance and four alternates.	
B. Early Bird Express Updates	As requested by the COC, J. Soden of BART’s Planning & Development provided an update on the status of the Early Bird Express. He noted the following: <ul style="list-style-type: none"> <li>• Service on all 13 Early Bird Express (EBX) bus routes have been reduced or discontinued due to decreased ridership due to COVID-19 pandemic.</li> <li>• Currently there are only 7 routes in service, with the number of daily trips reduced; however, current ridership remains steady.</li> <li>• There was an 85-90% decline in ridership following the Shelter-in-Home orders.</li> </ul>	
C. Project Update	Z. Amare, Capital Projects Group Manager, introduced the agenda items, including the project update and work progress, and financial report and schedule.	



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	<p>As part of the Project Update, Z. Amare provided an overview of the program’s progress since the last meeting, noting the completed, current, and upcoming activities, with photos representing construction activity. Below is a summary of the report:</p> <ul style="list-style-type: none"> <li>• There is one contract remaining: <ul style="list-style-type: none"> <li>- TBT Retrofit</li> </ul> </li> </ul> <p><u>TBT Retrofit</u></p> <ul style="list-style-type: none"> <li>• <b>Due to the Security Sensitive Information (SSI) nature of the project, details are limited and omitted per BART Attorney from COC Meeting Minutes</b></li> </ul> <p>C. Bernardo stated that the reduction to the scope of work for the TBT contract that was discussed in previous COC meetings was agreed to. The Change Order to reduce the scope of work for the TBT Contract has been executed and the Contractor is proceeding with a reduced scope.</p> <p>C. Bernardo gave a visual presentation on the work that is being done in the TBT. C. Bernardo provided updates on the status structural plating in the upper and lower galleries as well as mechanical (pump systems) and related electrical upgrades in those areas. Testing of those systems are will commence shortly. C. Bernardo also reviewed the status of trackwork. Z. Amare and C. Bernardo showed photos of demolition, welding, installation and plating, and explained the invert work, including hardware and software used. C. Bernardo described work sequencing, and details about the pilot cuts, demolition and other elements of the work. Stage two, a critical operation which involves invert construction, is expected to begin in November. Working in an operating environment and train disruption and risk issues are continuously examined and coordinated.</p> <p>C. Bernardo reviewed the status of Contract Change Orders issued, in progress, and protested.</p> <p>A brief discussion followed regarding the status of engineering analysis by Fugro. Final results are expected by Spring 2021.</p>
<p>D. Schedule and Financial Report</p>	<p>Z. Amare provided an overview of the Program’s schedule and finances, noting the following:</p> <ul style="list-style-type: none"> <li>• The final tranche of Revenue Bonds was issued and sold by BART to complete all \$980 million in 2004 Measure AA bond funds (estimate to be used through 2021). COC mission &amp; duration linked to \$980M.</li> </ul>



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	<ul style="list-style-type: none"><li>• The ESP Program has spent \$920,300,000 from inception through August 2020.</li><li>• August 2020 Cash Expended (4-month average): \$6,133,052.</li><li>• It was noted that some calculations on the Financial Forecast were incorrect and those will be revised by the next meeting.</li></ul>
E. Review of Administrative Matters	D. Schaible reviewed the following administrative matter: <ul style="list-style-type: none"><li>• The November 20, 2019 meeting minutes were approved.</li><li>• The June 17, 2020 meeting minutes were approved.</li><li>• Determined the date for the first meeting of 2021.</li></ul>
F. Next Meeting	After review of COC member calendars, committee members voted to hold the next COC meeting on Wednesday, January 13, 2021.  The Committee requested that the following agenda item be included in the next meeting: <ul style="list-style-type: none"><li>• Update on the Fugro engineering analysis</li></ul>
G. Public Comments	No members of the public were present.
H. Adjournment	Motion to call meeting to adjourned was made by Chair D. Schaible at 5:26 p.m.; seconded by E. Tandy; passed unanimously.