



**San Francisco Bay Area Rapid Transit District (BART)
Earthquake Safety Program**

**Citizens’ Oversight Committee
Orientation and Meeting Agenda**

Wednesday, June 19, 2019 4:30 pm

Conference Room 1700
Kaiser Center Tower, 17th Floor ▪ 300 Lakeside Drive, Oakland, CA 94612

A. Welcome, Introductions, and Roll Call

1. Roll Call and introduction of 2019-2021 BART Citizens’ Oversight Committee Members and Alternates present.

Area of Expertise	Member Name	Alternate Name
Seismic Retrofitting	Derek Schaible*	Thomas “Tom” Horton
Auditing	Clinton J. Loftman*	Katherine “Kathy” Buckley
Community At Large	Karen Varnado*	Monica Tell
Engineering	Eric Tandy	Ken Mark
Project Management/Finance	Sang Bak Lee*	Louise Engel

(* Incumbent)

2. Introduction of BART Earthquake Safety Program staff and supporting representatives.

BART	Name	Title/Organization
BART Representative	Zecharias “Zach” Amare	Group Manager, Capital Projects
BART General Counsel	Jose “Ramiro” Salazar	Senior Attorney
BART Committee Support	On-Call Community Relations	The Allen Group, LLC

B. Program Overview and Orientation

1. History of the Committee/Board Resolution No. 4920
2. Roles and Responsibilities
3. Training on Laws Relevant to Service on COC (Byron Toma, BART Attorney, Office of General Counsel)

C. Informational Report: Service Plan for Transbay Tube (TBT) Update

BART Representative Rachel Russell from BART Planning, Development, and Construction (PD&C) will provide an update report on the Service Plan revising BART’s revenue service schedule for the TBT retrofit contract.





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D. Project Update

1. Completed Activities
2. Current Activities
3. Upcoming Activities

Update provided by project staff on completed, current and upcoming activities of the Earthquake Safety Program.

E. Financial Report and Project Schedules

1. Bond Financial Report
2. Program Funding Overview
3. Schedule

Review of the financial report, overview of program funding and contract cost growth history.

F. Review of Administrative Matters

1. Review and Approval of February 27, 2019 Meeting Minutes
2. Meeting Travel Reimbursement – Clipper cards
3. Select meeting schedule for 2019
4. Next meeting notice of election: Selection of Chairperson and Vice Chairperson
5. Photo shoot and review of biographical information

G. Next Meeting

1. Date and time
2. Agenda items

Finalize the date and time of the next meeting. Committee Members may request to add items to the next meeting's agenda.

H. Public Comment

Members of the public may make comments.

I. Adjournment

Attendees with Special Needs: Please refrain from wearing scented products (i.e., perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses. BART provides services/accommodations upon request to persons with disabilities and individuals who are limited English proficient who wish to address the Committee. A request must be made within one and five days in advance of the Committee meetings, depending on the service requested. Please contact the Citizens' Oversight Committee Information Line at (510) 874-7478 for more information or to request services.