

**BART Agreement Number: 6M8120**  
**Work Plan No. C.01 - eBART Operations FY 2018**

**Approval Date: 12/01/17**

**Scope:**

The eBART Program Manager, will be responsible for the program management and project delivery support function of the eBART program. The Program Manager will be supported by additional eBART Staff or other team resources necessary for development of eBART training program, eBART O&M process and procedure, program scheduling, annual budget preparation, cost controls, contract and procurement, document controls and special projects assigned by eBART COO directly to ensure eBART successful Revenue Service operations.

The Program Manager, will develop and implement the business processes and procedures for program management functions including: the revenue service program schedule, budget and cost control procedures, progress reporting, contract administration, document controls and other administrative functions for the program.

The Program Manager will report to and work closely with the Chief Operating Officer (COO), and will be required to coordinate with the eBART management team, eBART Capital project delivery team, Core BART function department managers, staff, consultants and occasionally stakeholders (such as other transportation agencies, utilities, regulatory agencies, etc.).

Technical support service includes development of eBART Operations and Maintenance program, rules and staff training and certification.

**Prime: HNTB/FMG**

<b>Subconsultant</b>	<b>Amount</b>	<b>DBE (Y/N)</b>	<b>SBE (Y/N)</b>
<b>PMG</b>	<b>\$342,022</b>	<b>N</b>	<b>N</b>

**Total Work Plan Value: \$499,988**