

BART Agreement Number: 6M8123

Approval Date: 9/19/18

**Work Plan No. B.05-02 - 34.SkV Cable Replacement A-Line ANA-ACO
Substations**

Scope:

Consultant to provide engineering services, which will include but not necessarily be limited to the following duties and responsibilities:

1. Engineering services as directed by the project's Resident Engineer
2. Keep and timely submit daily reports documenting observations, labor, equipment and issues encountered in the contractor's performance of the work
3. Review approved contract submittals, contract specifications, contract drawings, and verify approved materials and equipment per contract specifications and drawings.
4. Take and catalog photographs of work in progress.
5. When directed, keep and maintain Force Account Records for additional work directed by the owner
6. Periodically examine contractor QC and QA records to assure contractor records are complete and current
7. Work in conjunction with the Office Engineer to review and verify quantities for progress payment applications
8. Assist in the documentation of Change Notices/Orders, including justifications and estimates.
9. When requested, assist in the review of Potential Claims and Claims.
10. Review of test procedures and test report submittals
11. Familiarization with BART Procurement and Installation Contract Specifications and BART manuals
12. Supervising/witnessing corrective work by the supplier.
13. Familiarization with BART Specifications, BART procedures and manuals.

Subconsultants: None

Prime: STV

Total Work Plan Value: \$192,137